



Job Opportunity: Technical Director

Position dates: March 1 - July 15, 2016
Application deadline: February 16, 2016

POSITION DESCRIPTION

Working closely with Sled Island's Festival Manager and an Assistant Technical Director, the Technical Director is responsible for the planning, coordination and execution of all technical aspects of Sled Island 2016.

Hours are flexible, but the Technical Director should expect to work full time in May and June 2016.

RESPONSIBILITIES

- Managing the overall tech budget for Sled Island 2016 (backline rentals and delivery, production, sound technicians, assistants)
- Collecting and assessing technical information for Sled Island's 35+ venues and 250+ artists
- Collecting and disseminating contact information for artists, venues, sound technicians and backline providers
- Reviewing artists' technical riders and working with venues, artists and management to ensure production meets festival and artist standards
- Liaising with production and equipment providers to meet production requirements and share schedules
- Working with Sled Island's Festival Manager to advance artists
- Scheduling production load-ins, sound and line checks for performing artists as well as load-outs
- Scheduling sound technicians for all Sled Island shows
- Scheduling Sled Island's backline team to ensure smooth and punctual delivery across the festival
- Working with Sled Island's film, art, comedy and visual arts components to offer insight and aid in their technical needs
- Attending site visits with festival staff and relevant parties (city officials, festival partners, artists)
- Keeping updated and organized documents (quotes, orders, schedules, invoices)
- Providing a post-mortem report to Sled Island's Executive Director

QUALIFICATIONS

- Strong knowledge of equipment specifications (sound, light, stage, video, backline)
- Excellent organizational skills
- Ability to manage a large budget
- Ability to manage a team including an Assistant Technical Director, two backline crews and contracted sound technicians

- Very good oral and written communication skills
- Self-motivated and able to work within tight deadlines
- Ability to assess priority of technical requests and quickly adapt as needed
- Proficiency in spreadsheet software

HOW TO APPLY

Please send a cover letter and resume to Maud Salvi, Executive Director at hr@sledisland.com by February 16, 2016.

ABOUT SLED ISLAND

Since 2007, Sled Island's thoughtful, eclectic programming and independent spirit have fused with Calgary's youthful energy to produce a one-of-a-kind festival experience. Each June, the five-day music and arts festival brings together a community of over 250 bands, comedians, filmmakers and visual artists as well as over 30,000 attendees in more than 35 venues, transforming the city into an arts lover's paradise that has earned rave reviews from artists, fans and media across the globe.