



JOB POSTING - Sled Island Executive Director

Sled Island Arts Fellowship, the producer of Western Canada's largest music and arts festival, is seeking an experienced and highly motivated individual for the position of **Executive Director**. This is a top-level position that will report directly to the Board of Directors and will be responsible for overseeing all aspects of the organization, including the production and presentation of the annual Sled Island Music and Arts Festival.

Founded in 2007, the Sled Island Music and Arts Festival has established itself as an important part of North America's music and arts scene, consistently showcasing some of the finest established and emerging musical, artistic and comedic talent from around the world and serving as a champion of Calgary's arts community, including the many local businesses and venues that support it.

Sled Island's Executive Director will be responsible for continuing to build and expand the organization and the annual 4-day festival by developing and maintaining partnerships, providing sound business management and by working closely with the Board of Directors to develop strategic direction.

The successful applicant will have a passion for independent music and arts, will possess strong partner development skills and an understanding of financial management, and must be highly organized with experience in producing and promoting cultural events. Specifically, Sled Island's Executive Director should have experience with the following:

- Financial management and budgeting;
- Developing and maintaining relationships with partners;
- Identifying and pursuing public funding opportunities;
- Office administration;
- Supervision of staff and volunteers; and
- Reporting to a board of directors.

Experience with booking and promoting live music and working in a non-profit environment are considerable assets.

Compensation for this unique full-time position will be commensurate to the successful candidate's level of experience and qualifications.

Submissions should be addressed to the attention of Sled Island's Board of Directors, Hiring Committee, and can be sent electronically to info@sledisland.com or by mail to: 2206a 4th Street SW, Calgary AB T2S 1W9. **Submissions must be received by November 5, 2012.**

For more information on this posting and Sled Island, please visit www.sledisland.com.